



Minutes of the Annual General Meeting (AGM) 2020 of BASAID per Teleconference/Skype on March 10, 2020, 17.30 - 19.00

1. Greetings and housekeeping information

The President Mara Fornaro welcomed the participants in English via telephone/skype and asked the participants if everybody was fine with English or if someone needed a translation into German. There were no objections by those present that Mara Fornaro would give the presentation in English. The members were informed that the meeting would be recorded and asked if anyone objected. There were no objections from the members to record the meeting.

Mara reminded the participants that only BASAID members are entitled to vote. Since the number of participants was counted by the number of logins into skype and visible telephone lines, the participants were asked if there were several members present under one login in order to count the votes correctly. Nobody mentioned that there were several members under the same login or telephone call. In total 36 participants were counted, including one non-member, leading to 35 members. Seven participants were on-site at the Novartis Campus.

2. Approval of the minutes of the general assembly of March 2019

The minutes of the General Assembly of 2019 were published in the Bulletin Autumn 2019 issue on page 14-18 and additionally on the homepage in German and English. No changes to the minutes were requested. The minutes were approved by 35 members.

3. Short report about 2019, focus and objectives for 2020

In 2019, Basaid carried out 27 projects in education (12), health (4), water & sanitation (5) and agriculture (6). This was achieved with very low administrative costs of 3.7%.

Other highlights of 2019 were the successful Christmas bazaars (CHF 8'740 in revenues), several social media and communication campaigns and the enrolment of 11 new volunteers. In addition, a new external collaboration with Eawag, the Swiss Federal Institute of Aquatic Science and Technology) was started in order to exchange knowledge on water/sanitation projects.

With respect to objectives and priorities for 2020, Mara highlighted establishment of metrics to measure Basaid success and impact and a marketing strategy to increase the number of members/donations. Other objectives for 2020 is to increase visibility within Novartis and to establish new partnerships with other non-profit organizations, as well as maintaining the current and establishing new funding sources.

4. Financial Statement 2019 and Auditor's Report

Adolfo Prieto presented the annual accounts for 2019 highlighting the success of the Christmas market (CHF 8'740 in revenues) and the positive result of the investment of the Lehmann Fund (75'013 CHF). The decrease in membership fee revenues (-6'205.89 CHF compared to 2018) is still a challenge that Basaid needs to tackle in 2020. However, in 2019 there was a revenue surplus of 84'887.33 CHF that will be used to support projects.

Adolfo thanked the auditors Simona Tschannen-Tochetti and Gian Christian Winkler - see Bulletin Spring 2020, pp. 18-21.

5. Current Organigram of BASAID 2019

Mara informed the participants that two members of the Board of Directors decided to step down: Hans Barz stepping down as vice-president and Howard Snow as group leader of the Far East group. The board of directors announced that two new volunteers willing to replace Hans and Howard were identified: Tsevelmaa Sharkhuu and David Hughes. Both introduced themselves to the participants and were appointed for their roles: Tsevelmaa Sharkhuu for the Far East group leader and David Hughes in the role of global health expert in the board of directors.

6. Election of the day's president

Mareile Hark was unanimously elected president of the day from the attending members.

7. Discharge of board of directors and (re)election of board of directors

The 2019 annual financial statement was unanimously accepted and the actions of the Management Board were ratified by the attending members.

The former board of director members plus the new members (see point 5) were elected as 2020 board of directors from all attending members.

8. Election of the auditors

The two auditors Simona Tschannen-Tochetti and Gian Christian Winkler were unanimously re-elected.

9. Questions and answers on the project proposals 2020 (see bulletin spring 2020, page 20-21)

Adolfo Prieto informed the members about the 2020 budget, which includes an increase of 10'000 CHF given the positive outcome of the Lehmann Fund investment. The proposed 2020 budget amounts to 322'238 CHF. Planned expenses are 312'875 CHF. There were no further questions about any of the projects.

10. Approval of the projects and budget 2020

The General Assembly unanimously approved the proposed projects and the budget for 2020 with 35 votes.

11. Special requests from members

There were no requests sent in ahead of time. During the meeting, the member Therese Kunz asked if the projects are being visited regularly, in particular projects in Africa and Latin America. Daniela Gabriel from the Africa group explained that Ghana, Togo and Tanzania projects have been visited recently and there is a clear emphasis to visit the projects. Basaid does not provide financial support to visit projects. Expenses are paid by members out of their own pocket. In addition, Adolfo Prieto from the Latin America group confirmed that projects in Columbia and Guatemala were visited, and Sasank added that he has visited a project located in Ecuador recently and Domenic recently visited a project in Cambodia. This information was clearly appreciated by the members.

Another member asked if projects are typically completed by end of the year. Tsevelmaa explained that the projects are normally one-year projects but some projects can last longer. Given that funding is typically released from May onward, the project cycle usually ends in spring.

Mara explained that originally 60 members were registered for the on-site meeting. The original agenda included presentations about education projects in the Far East and Africa and a presentation of a guest speaker on Education in developing countries. Mara mentioned that another meeting for BASAID members might be organized in the future in order to share project information and provide members the opportunity to meet and discuss.

12. Support options

Mara Fornaro highlighted how members can support BASAID by donating, active volunteering in the groups, spreading the word, and by following posts on social media.

13. Thank you to resigning members, active volunteers, donors, sponsors and introduction of new volunteers

A big round of applause was given to the resigning active members who provided and outstanding support over the years. Since it was a Teleconference/skype meeting an in-person thank you is foreseen at a future meeting later in the year. Mara Fornaro informed about new volunteers in the regional groups and special teams and welcomed all new team members.

A special thank-you applause was given to all the donors and sponsors. A special thank went to Novartis for the continuous match of the membership fees.

14. Closing of the teleconference / skype meeting

Mara expressed her gratitude to all members who attended the Annual General Assembly and to the members that helped with the General Assembly organization.

Basel, 23.3.2020 Daniela Gabriel and Hans Barz